YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Samastipur College, Samastipur
• Name of the Head of the institution	Dr. Meena Prasad
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7985441471
• Mobile no	9939052560
• Registered e-mail	samastipurcollege@gmail.com
• Alternate e-mail	meenaprasadprincipal@gmail.com
• Address	Samastipur College, Samastipur
• City/Town	Samastipur
• State/UT	Bihar
• Pin Code	848134
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Lalit Narayan Mithila University, Darbhanaga**
• Name of the IQAC Coordinator	**Dr. Khursheed Ahmad Khan**
• Phone No.	**7985441471**
• Alternate phone No.	**9452302080**
• Mobile	**7985441471**
• IQAC e-mail address	**iqac@samastipurcollege.org**
• Alternate Email address	**khursheedak86@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://samastipurcollege.org/pdf/AQAR%202021-22%20Samastipur%20College.pdf
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73.70**	**2005**	**21/09/2005**	**20/09/2010**
Cycle 2	**B**	**2.59**	**2014**	**24/09/2014**	**23/09/2019**

6.Date of Establishment of IQAC	**14/07/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
? Preparation of reports for AISHE, NIRF ? Preparation of AQAR ? IQAC has encouraged for organizing seminar and conferences at the departmental level. ? IQAC has organized a series of outreach activities with the help of NSS for college students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NAAC Accreditation	AQAR report has submitted
Research and development	A number of good-quality papers have been published in the UGC care listed /peer reviewed journals.
Induction programs	Induction programs have been conducted for the newly admitted students in the college level and departmental level as well.
Organizing Seminar and Conferences	A number of seminars have been organized at the departmental level.
To get the feedback from the stakeholders of the college	Obtained the feedback from the stakeholders and analyzed the same
To improve the teaching learning process by adopting various pedagogies and blended teaching learning techniques	Students benefited from the use of various ICT tools as teaching methodologies.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	17/10/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	05/02/2024

15.Multidisciplinary / interdisciplinary

As per academic norms of the university, the college has adopted CBCS at PG level. At this level, the college offers different courses such as Yoga, Human Values and Professional Ethics, Gender

Sensitization and Environmental Studies for the students.

16.Academic bank of credits (ABC):

As per University norms.

17.Skill development:

Skill development is an inseparable component of education in the 21st century. The College continuously strives to create a skilled ecosystem through orientation programmes, seminars, talks, interactive sessions, etc. The institution is in talks with prominent organisations that work in the domain of skilling the students. Skill development programs have also been organized by NSS and NCC at the college level.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has been promoting Indian Knowledge System since its establishment in terms of classroom interaction in Regional Language and Hindi (National Language) with respect to UG and PG programmes. Affiliating university has introduced Maithili as core courses at UG level for promotion of Indian Languages that acquaint the learners with cultural diversity with the state and nation. Various programs have been arranged by the NSS to inculcate the Indian culture. College NCC has organized various activities and programs at the different occasions throughout the year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has adopted CBCS system at the PG level. At this level, the college has well-defined Program Outcomes and Course Outcomes for each program and course. In this context, the college follows the University norms.

20.Distance education/online education:

We do not have any provision for distance education as a program. The college faculty members are well experienced with online teaching platforms such as Google meet/Google Classrooom/Zoom/ etc. .Every department has a Whats App group of students of each course/class to provide online education whenever possible.

Extended Profile

1.Programme

1.1	27

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	**9874**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**2576**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	**3734**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**52**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**80**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**24**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**193.73**
4.3 Total number of computers on campus for academic purposes	**18**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of different subjects taught in the college is set by the various departments of the L. N. Mithila University Darbhanga. The college, at the beginning of the session, arranges staff meetings to discuss issues regarding the delivery of curriculum, an orientation program for new students, and distribution of portfolio among the staff members. The college has also uploaded the entire syllabus and curriculum on its website. Timetable committee prepares faculty-wise timetable. Heads of each department has allotted subject-wise workload to faculty members. Teachers encourage students to read as many books as possible from the central library of the institution. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://samastipurcollege.org/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is a constituent unit of L.N.M.U, Darbhanga and implements the curriculum prepared by the Board of Study of L.N.M.U. The college has developed a structured and documented process for implementing the curriculum. Before the beginning of the semester, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University at college level. This academic calendar includes the dates for internal examinations, seminars and other curricular and extra-curricular activities. The head of Department prepare the class timetable.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://samastipurcollege.org/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of C.B.C.S. at the departmental level. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, etc.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

10

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://samastipurcollege.org/pdf/Student%20Satisfaction%20Survey%20%20(2022-23).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://samastipurcollege.org/pdf/Student%20Satisfaction%20Survey%20%20(2022-23).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3984

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1937

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to determine whether students' learning level has increased, faculty members provide formative and summative assessments throughout the course to gauge students' learning levels and abilities. Students are given assignments to achieve the expected level of knowledge and skill. This also helps to find out the slow or advanced learners in the classes, along with how well the students are achieving the objectives and outcomes of the offered courses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
9874	**52**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculty members of the college use various innovative approaches and methods of teaching such as discussion, assignment, inductive-deductive approach, brainstorming etc. to make the teaching-learning process more effective and student-centric. Students are encouraged to participate in seminars and PPT presentations.

To make the learning process more student-centric, the college provides facilities for learning tools, such as free internet access through Wi-Fi and students are motivated to make use of learning tools for their presentations in seminars, and preparation of assignments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The following ICT-based Teaching Learning Methods are adopted by the college.

- **LCD Projector**
- **Wi-Fi Facility**
- **CCTV**
- **Smart Board (Interactive Panel)**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

238

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessments and internal practical tests are conducted at appropriate time with respect to the calendar of examinations fixed by the University and college. Notifications of Internal assessment and allotment of assignment are circulated in the classrooms.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results to the university and college. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed,

corrected and quickly disposed for onward submission to the university. All the concerned staff members are instructed to have due care and cooperation for the quick disposal of student grievances. Student grievance cell is also working in this direction.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Samastipur College, in order to ensure possible learning outcomes of the programmes and courses, collaborates jointly with the students and teachers wherein the teachers inform the students about the respective courses and their outcomes at the beginning of every academic session. The college also follows university rule and regulation in this direction.Induction meetings are conducted for college students in every academic year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Samastipur College evaluates the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid-semester exam., end-semester exam., assignment, presentation, viva-voce exam., etc. These are also evaluated by the feedback received by the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

3225

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://samastipurcollege.org/pdf/Student%20Satisfaction%20Survey%20%20(2022-23).pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college makes constant efforts to encourage a scientific temper amongst its students through various activities such as the

celebration of Science Day, Water Day, Earth Day and lectures on current issues. The college has a well-stocked library, well-equipped laboratories and computer labs with internet facilities available for those who want to pursue research. The following initiatives have been undertaken for the creation and transfer of knowledge:

1. The campus is covered with Wi-Fi facilities along with Broad Band.

2. The ICT tools, such as Software, Digital Boards have been installed in the campus

3. Online Resources are used.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a vital role in bridging the gap between academia and society. The college effectively runs National Service Scheme (NSS) and National Cadet Corps (NCC). Through these units,

the college undertakes various extension activities in the neighbourhood community, sensitizing students to social issues.

Details of such extension activities conducted by students of our institute are:

1. Swachh Bharat Abhiyan and tree plantation

2. Republic Day Parade and Independence Day

3. Village adoption

4. Blood donation camps.

5. Yoga.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2351

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Detail of the facilities available in the college for curricular and co-curricular activities in terms of classrooms, technology-enabled learning spaces, seminar halls, laboratories, specialized facilities and equipment for teaching and learning etc. is as follow:

Class Rooms - 22

Seminar Hall - 01

Smart Classrooms - 01

Auditorium - 01

Central Library - 01

Computer Lab - 01

Gymnasium - 01

Girls Common Room – 01

Physics Lab - 02

Zoology Lab - 02

Botany La - 01

Psychology Lab - 01

Chemistry Lab - 04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college focuses on the overall development of the students by facilitating them to participate in various sports and cultural activities. The college has a playground for various sports activities like cricket, football and facilities for athletics like Running, Long Jump, High Jump and Javelin throw, etc. In this academic session, the college has organized inter-college athletics meet 2022-23. Holistic development of students is enhanced through cultural activities that are carried out at the college level through NCC and NSS. The campus is also provided with both basic infrastructure for education and sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.88

File Description	Documents
Upload any additional information	[View File]()
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Semi automated

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.039

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has one computer lab, one smart room and one interactive panel.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File]

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

30.62

File Description	Documents
Upload any additional information	[View File]
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **The college has one central library with a reading room.**
2. **The college has twenty two classrooms and one smart room with ICT facilities.**
3. **Digitisation of the enrolment process**
4. **Emphasis on research activities**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

365

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Holistic development of the students through quality education is the main aim of the college. So enough representation is given in the co-curricular, extracurricular activities of the college and partial representation at the administration level. The college is involved in a number of activities at the institutional level. There is active participation of students in various activities through NSSO & NCC. Samastipur College, Samastipur organised various seminars and workshops for skill development of under privileged students. The students provide valuable informal feedback regarding curriculum, teaching, learning and the evaluation process to the Grievance Committee.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Samastipur College, Samastipur has an alumni cell that is actively functioning in college. The Alumni Association helps college in various ways. The Alumni association actively participates in various activities such as cultural programmes, alumni meet and farewell functions of the final year students organized by the department. Alumni network has a real life benefit for current students. The alumni also spend their valuable time providing career support for current students. This enhances the students' experience and gives them a competitive edge in today's tough job market.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

Our vision has always remained focused on educating the young minds of rural and socio-economically backward areas to inculcate a sense of responsibility for uplifting their society and being dutiful towards the nation and humanity. In this regard, periodic meetings of the Principal with HoDs and administrative staff have been organised for the planning and implementation of the policies for the institutional development. All the activities in the institute are organized, keeping students at the centre of the activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has well defined policies formulated with the active participation of faculty members, HoDs and Principal. The college follows decentralized working for academic and administrative activities that are distributed amongst faculty and staff members. Internal Quality Assurance Cell (IQAC) functions for smooth conduction of overall activities and helps in effective implementation of policies. The Principal as chairperson of IQAC, provides guidelines for maintaining quality in all aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In order to cope with changes in the external and internal environment. A strategic or perspective plan is needed for an educational institution. The strategic plan includes enhancement in teaching learning process, leadership and participative management, improvement in the internal quality assurance system, ensuring good governance, staff and student welfare, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Samastipur College is a constituent unit of Lalit Narayan Mithila University, Darbhanga. However, the principal of the college is involved in overlooking the implementation of the college's plans. He ensures that regular day-to-day operations are properly conducted through several measures. Heads of Departments ensure that the plans communicated to them by the principal are implemented systematically at the department level. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans for the curricular activities that enhance the overall development of students.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well-defined welfare measures for the Teaching and Non-Teaching Staff-

1. **Leave is freely sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc.**
2. **Faculty members are encouraged for research and publications for their career advancement.**
3. **Free Wi-Fi facility**
4. **CCTVs and security guards ensure security of staff.**
5. **Washrooms for staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal system for both teaching and non-teaching staff is a comprehensive evaluation process that examines their progress, strengths, and challenges. Academic qualifications, work experience, student feedback, research engagement, and participation in seminars, conferences, and professional development programs have been used for evaluation of the performance of the college staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Accounts section maintains all the records and keeps them up-to-date. The internal auditing of the college accounts is done by the accountant and the Principal on a regular basis, whereas the external auditing is done by the auditor appointed by the university, after which, the audit report is prepared.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a constituent unit of the Lalit Narayan MithilaUniversity, Darbhanga, so the funds to be utilized are primarily allotted through the government body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its formation, the Internal Quality Assurance Cell (IQAC) has been effectively performing its duties for ensuring the quality performance of the institution. All the faculties give their academic achievements and provide their inputs for data maintenance

and quality assessment. IQAC works as a connecting bridge between the faculties and the administration for maintaining the standard quality of the institution. Its efficacy is directly reflected from the recent developments in and around the campus with respect to the quality of education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

ICT-enabled facilities to help teachers and students take their classes online. A robust feedback system has been developed to improve teaching learning process. The stakeholders are allowed to give feedback on the teaching learning process and evaluation so that an actual picture is ascertained. After evaluating the feedback from stakeholders, the teacher, if evaluated with low performance, is instructed accordingly. The whole process is being operated through IQAC and no other faculty member is involved at any stage. For the assistance of students, 'May I Help You' counter has been opened.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	*View File*
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has been a co-educational institution since its establishment. There is equality in admission, academic, co-curricular and extracurricular activities. This spirit continued in 2022-23 and shall continue further. For this purpose, the college promotes gender sensitivity through various initiatives and actions for creating a safe, secure and healthy atmosphere on campus. The college has constituted the 'Women Empowerment Cell' and 'Anti Ragging Cell' to ensure safety and security with the aim to maintain gender equity. The college promotes gender sensitivity through various initiatives and actions for creating a safe, secure and healthy atmosphere in the campus. 1. Installation of CCTV cameras has been increased in prominent places like campus corridors, the main campus building and common places. 2. As per university guidelines, the Women Welfare and Empowerment Committee is working effectively. 3. Suggestion/complaint boxes are made available at defined locations for the students and faculties to drop in their cause of concern in the form of a written complaint.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Dustbins have been provided for waste collection. The waste on the campus is disposed off in an eco-friendly manner without polluting the environment. Dry waste is collected regularly with the help of the non-teaching staff of the college. To provide awareness of swachhata, among students, 'Swachha Bharat Abhiyan' was implemented by our NSS and NCC students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	C. Any 2 of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes efforts to provide an inclusive environment. The teaching and non-teaching staff come from different socio-economic backgrounds and different religions, but there is harmony and tolerance for everyone. There is no feeling of belonging to high or low socio-economic status and belonging to different religious and cultural backgrounds. All the teaching and non-teaching staff lives like a family.

The college also provides a healthy and cooperative environment for both students and teachers. National festivals like Independence Day and Republic Day are celebrated every year with full vigour. Students organize the teacher's day programme every year on the College campus to felicitate the teachers. NSS and NCC have also played a vital role in this regard.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the beginning of every academic session, orientation programs are held at departmental levels where students are made aware of their constitutional rights and duties. On occasions like Independence Day, Republic Day, Constitution Day, the Principal of the college inculcates national spirit and values among the students and staff through his/her motivational speech. NSS and NCC committees also organize orientation Program to create awareness about their duties, rights and to be a responsible citizen. International Yoga Day is also celebrated by NSS in the institute for building a healthy nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college is committed to encouraging ethics and values among the students and faculties. For this, NSS and NCC have celebrated a number of national and international holidays during the academic year 2022-2023, including Independence Day, Republic Day, International Women's Day, Constitution Day, Yoga Divas, and others.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college believes that women's empowerment is the prerequisite condition of nation building. Hence, the college is committed to women empowerment and gender sensitivity. The college has taken initiatives for gender equality, women's safety, and empowerment through various activities such as the installation of CCTV, providingseparate girls' common rooms, and conducting cultural and sports activities. Many girl students and female staff members achieved success in academic, research, sports, cultural, and social fields.

To develop a sense of responsibility and belongingness to the

college among the stakeholders, to get innovative ideas and fruitful suggestions direct from the stakeholders through feedback for the further development of the college.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Samastipur College was established in 1947 with a mission to provide quality education to our students from all strata. Samastipur College, Samastipur, creates safe spaces for students, especially for women and socially and economically marginalised students. The college has been playing a pivotal role in the development of such students through the means of education. Gender sensitization extends beyond the classroom through events that reinforce the college's vision. The college administrative body ensures that all campus development is compatible with the surrounding natural environment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Teaching-Learning: To conduct regular workshops/FDPs/Training Programmes for students
2. To encourage faculty to publish patents and research papers in UGC Care List journals.
3. To conduct interdisciplinary national/international seminars.
4. Extensive outreach activities.
5. Expand the green cover of the campus by Installing solar panels.
6. All information related to students to be made available online.
7. Develop a sitting space around the sports ground.